

# Southfork Estates HOA Board Meeting Minutes

**April 30, 2007**

## **Topics of Discussion:**

- No significant increase in attendance at annual meeting due to switching meeting day and time to a weekday evening.
- Tracking and updating names and addresses of new homeowners
- Board nominations and ballot measures received at annual meeting.
- Special assessment to complete projects as prioritized by homeowners at annual meeting.
- Establishing a Fines Committee to draft a fines schedule to impose upon homeowners who do not comply with the neighborhood covenants
- Formation of neighborhood committees to encourage a sense of community.
- Drainage issues causing rust stains in street.
- Establish date for Community Garage Sale

## **Decisions Made:**

- Only four nominations received at annual meeting for new Board Members. Only three of the four nominees were interested in taking a position on the Board (one to fill an existing vacancy and two positions that expire May 31). There is no need for a ballot mail-out and vote as the three nominees accepted the positions. The new Board members are Pam Martin, Keith Anderson, and Norm Minarsich.
- The average cost to complete the special projects as discussed at the annual meeting is approximately \$132.00 per household. Will wait to receive ballots from homeowners to make decision about what projects should be pursued.
- Ballot to be drafted and mailed regarding special assessment of \$135/household to complete neighborhood projects; fine schedule incorporated into bylaws and covenants; bond requirement for homeowners seeking board approval for projects to ensure completion.
- Community Garage Sale date set for the weekend of June 29 – July 1 from 8am to 5pm.

## **Action Items:**

- Pat Eppright will email Loren Rosen, a volunteer for the Fines Committee, about a schedule to go out in a Board mailing.
- Wendy Morse to draft ballot for three proposals: special assessment; fine schedule, & bond requirement.
- Sarah Lysene will type up a paragraph regarding joining a neighborhood committee that was formed at the Annual Meeting.
- Kevin Lewis will survey neighbors who would be interested in digging ditches and laying drainage pipe for those neighbors who have heavy rust runoff in front of their homes.
- Kevin and Jesse Lewis will make and post signs for Community Garage Sales and place ad in local papers announcing date.

## **Future Business:**

- Select positions for new Board members.
- Review outcome from voting on special neighborhood projects.
- Next meeting scheduled for June 4, 2007.